



## **WLA Group Retro Program Loss-Control Review Schedule Your Review Now – *Before* an Accident or Injury!**

### **What's the purpose of WLA's Group Retro Program?**

When the Washington Lodging Association launched a group retro program catering to the lodging and hospitality industry, we pledged to save participants from the skyrocketing costs of workers' compensation insurance through scrupulous management of claims and proactive programs that result in a decrease in on-the-job accidents and injuries.

Recovering higher refunds is important, because it puts money directly back into your pocket. And refunds are an important first step toward the ultimate goal of lowering the amount members spend on workers' compensation insurance premiums at the outset. That's achieved by consistently working toward a safer workplace – and WLA's Group Retro Program is committed to bringing you valuable resources to do just that.

### **What is a Loss-Control Review?**

A Loss-Control Review is a **free**, on-site walk-through with a safety professional from Approach Management Services, the management company that administers the WLA Group Retro Program. The two-hour walk-through with your staff focuses on identifying and correcting employee exposures and hazards.

### **Who conducts the Loss-Control Review?**

One of the safety experts from Approach Management Services will conduct your review. The Approach Safety Team has extensive knowledge of workplace safety, Washington Administrative Code requirements, and Job Hazard Assessments. Your consultant will assist in evaluating employee exposures and help you reduce or eliminate workplace hazards through assessment and awareness training.

### **Who from my property should attend the Loss-Control Review?**

Management personnel from all departments would benefit from participating and be in the best position to further distribute the knowledge gained from attending this review to other employees. A general manager, head chef, lead housekeeper, and lead maintenance person, for example, would be good candidates to attend the Loss-Control Review.

### **What does the Loss-Control Review include?**

It includes an assessment of employee exposures to hazards while performing job duties; recommendations about correcting unsafe conditions; a follow-up report addressing hazards observed and recommendations for correcting them; and a written review of existing safety programs, safety committee records, safety meeting records, OSHA 300 requirements, and bulletin board requirements.

### **What if my business doesn't have a formal safety program? Will Approach train my staff to establish processes and procedures?**

Approach will evaluate each property's published safety manual, its safety committee records, its safety meeting records, its bulletin board requirements, etc. If the property doesn't have these items, Approach will assist with creating them.

**After my property has its Loss-Control Review, can additional workplace safety training be arranged?**

Definitely. Approach offers additional safety training year-round to help you develop a safety-conscious workforce and management team. WLA Group Retro Program members can choose from classes offered in Seattle, Olympia, and other locations around the state, and Approach can customize presentations for your company and bring them to your workplace.

**WLA Group Retro Program members receive a discount on every class registration and one employee from each member property or business is entitled to four *free* classes per year.** In addition, injured workers from a property enrolled in the WLA Group Retro Program can participate in any and all classes free. Classes can be conducted in Spanish or English.

**To get the most benefit from participating in WLA's Retro Program, schedule your property's *free* Loss-Control Review now – *before* an accident or injury!**

Yes, contact me today!  
We're interested in learning more about a  
free on-site Loss-Control Review!

---

**FAX THIS FORM TO:**

Jerry Carrier, Safety Director  
Approach Management Services, 206-285-1693  
Or call Jerry toll free 800-626-0846, or 206-399-4875

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City State Zip

---

***WLA and Approach Management Services  
look forward to working with you to make yours a safer workplace!***